



## FINANCE & OPERATIONS COMMITTEE OF THE WHOLE

**TUESDAY, MAY 19, 2020**  
**10:30 to noon**  
**VIA ZOOM CALL**

### *Mandate:*

*To discuss and make recommendations to the board on financial matters and matters pertaining to facilities, maintenance, technology and transportation.*

## **AGENDA**

**Facilitator:** Trustee Eve Flynn

Join Zoom Meeting

<https://zoom.us/j/6366023344?pwd=Sml0c0JOaEU2WnZFRk45M3FTVHVuZz09>

Meeting ID: 636 602 3344

Password: 393760

- 1. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORIES**
- 2. PRESENTATION**
- 3. PROJECT UPDATES**
  - Oceanside Community Track (at Ballenas) Project Update
- 4. ITEMS FOR DISCUSSION**
  - 2020-2021 Annual Budget p 1-7
  - Request to Rename Room 100 at the PCTC p 8
- 5. ITEMS FOR RECOMMENDATION**
- 6. INFORMATION ITEM**
  - 2019 Carbon Neutral Action Report (CNAR) p 9-10
  - 2021-2022 Capital Plan
- 7. FUTURE TOPICS**
- 8. NEXT MEETING DATE:**
  - Tuesday, June 16 at 10:30; **TBD**
- 9. ADJOURNMENT**

## 20/21 Budget Discussions Agenda

- Themes for February/March sessions
- 20/21 Grant Announcement
- 20/21 Budget Risks
- Budget Responses

## **Themes from February/March sessions**

### **Climate Action**

- green initiatives/stewardship learning/recycling
- green spaces

### **Communication**

- info to parents/to staff
- social media presence

### **Supports**

- social/emotional/counselling
- professional learning /collaboration
- early learning
- operations and transportation

## **20/21 Operating Grant announcement:**

- Employer Health tax rolled into block
- Carbon tax moved into climate factor, under supplement for Unique Geographic factors
- REEF discontinued (does not impact us)
- New supplement to address vulnerabilities, Equity of Opportunity supplement (redistribution of current funding)
- No money held back for growth, but for now will be accommodated
- Feb and May counts to be funded

## 20/21 Operating Grant announcement:

	19/20 Actual	20/21 Estimate	Difference
Operating Grants	42,936,484	43,844,035	907,551
Support Staff wage incr funds	222,073	rolled in	(222,073)
Transportation	426,341	426,341	-
Pay Equity	936,176	936,176	-
Carbon rebate	60,000	rolled in	(60,000)
Employer Health Tax	357,774	rolled in	(357,774)
Support Staff Benefits	37,312	???	(37,312)
Other MoE grants	2,039,676	1,362,517	(677,159)
Total Prov Grants-MoE	44,976,160	45,206,552	230,392
Support staff wage increase for 20/21			(225,000)
<b>Actual change in funding to support 18.0 FTE growth</b>			<b>5,392</b>

## 20/21 Special Purpose Funds:

	19/20 Actual	20/21 Estimate	Difference
AFG	979,910	979,910	-
CEF Staffing	3,169,927	2,852,934	(316,993)
CEF Overhead	449,716	400,019	(49,697)
CEF Remedies	67,391	as needed	(67,391)
Community Link	375,902	380,322	4,420
LIF	157,126	158,680	1,554
OLEP	101,323	101,323	-
RSL	19,600	19,600	-
Strong St	96,000	96,000	-
Mental Health	30,500	???	(30,500)
Total Prov Grants-MoE-SPF	5,447,395	4,988,788	(458,607)

**Special Purpose funding remains largely unchanged, CEF is 90% of previous**

## 20/21 Budget Planning risks:

### Revenue related

International student program (3 scenarios)	135 FTE	250,000		shortfall
	100 FTE	600,000		shortfall
	60 FTE	990,000	990,000	shortfall
Investment revenues	Interest rate decr		100,000	shortfall
Rental revenue	Tenant changes		100,000	shortfall

### Expenditures

Custodial supplies	To address COVID		75,000	add'l costs
Administration increases	2% salary growth		200,000	add'l costs
Administrative posiitons	VP-KSS/DP-IT-incremental cost		60,000	add'l cost
Aggregated shortfall			<u>1,525,000</u>	

## Possible response:

Teaching positions	ISP – supp. staffing for Secondary	2.0	203,424
	Other (RM/Expl/Prim/SocEmo)	4.8	488,218
EA positions	Student services	3.0	173,502
Trade position	Temp pos'n not renewed	1.0	90,576
Administrative	remove onetime 19/20 cost		111,900
Tribune Bay	remove onetime 19/20 cost		20,000
ISP savings	find within program		100,000
Utility costs	reduce budget		80,000
District supply accounts	leaving 80K		200,000
Use of Surplus			300,000
			<u>1,767,620</u>
	Difference		<u>(242,620)</u>

**It should be noted that the value of the response needed is larger then the aggregated shortfall in order to create discussions for Board decisions**



## **Joan Lemoine**

### **Parksville Resident and Volunteer**

2012 Queen Elizabeth Diamond Jubilee Medal  
2013 Community Ambassador Award from the City of Parksville  
2016 B.C.'s Medal of Good Citizenship in 2016

Joan Lemoine has contributed to many Parksville organizations and events touching a range of citizens from young people with special needs to senior citizens living alone, as well as to those looking for family fun. Joan will be ninety on her next birthday and continues to be an active volunteer in our community. She has lived in Parksville since 1995 and her service to community and countless hours of volunteering include working with organizations such as:

#### **Parksville Beach Festival**

Among her many other contributions, Joan was also instrumental in re-establishing the Parksville Beach Festival Society that now organizes the world-famous sandsculpting event. She and her late husband, Jim, helped form the Parksville Beach Festival Society in 1999 and convinced the City that a family-friendly event would be, once again, viable. Joan was a founding member of the society is now an honorary director.

#### **Society for Organized Services**

Joan has volunteered tirelessly for many years on the SOS board and in other capacities, and she's well respected around the community for all the good work she does. Joan was on the SOS Board from 1997 to 2004, serving as president. She also volunteers in the SOS Caring for Kids at Christmas program and at special events.

#### **COPS for Cancer Tour de Rock**

Each year since 2012, Joan has raised more than \$10,000 for this cause, shaving her head ten times, including 2019. Joan raises money to fight childhood cancer and send children to Camp Goodtimes, a summer camp in Maple Ridge for child cancer patients.

#### **Other contributions**

- Mount Arrowsmith Branch 49 of the Royal Canadian Legion
- Tim Hortons Camp Day fundraising campaign, which helps send children with special needs to camp
- Coffee with Council, which provides an opportunity to spend one-on-one time with the Mayor or council members
- Through the Oceanside Community Safety Volunteers, she calls seniors living alone to ensure their well-being and offer friendly conversation.

## **2019 Carbon Neutral Action Report**

**Organization name:**     **School District No. 69 (Qualicum)**

This Carbon Neutral Action Report for the period January 1<sup>st</sup>, 2019 to December 31<sup>st</sup>, 2019 summarizes our emissions profile, the total offsets to reach net-zero emissions, the actions we have taken in 2019 to reduce our greenhouse gas emissions and our plan to continue reducing emissions in 2020 and beyond.

By June 30, 2020 School District No. 69 (Qualicum)'s final CNAR will be posted to our website at [www.sd69.bc.ca](http://www.sd69.bc.ca)

### **Executive Summary:**

The district concluded the creation of a Board wide Strategic Plan in 2019. This plan included the following items which are applicable to emission reduction:

- Under Values: "Social responsibility and environmental sustainability" and "Innovation as a means of ensuring that we respond and adapt to a changing world and new understandings".
- As a Guiding Principle: "Stewardship of the public investment in education in our community is crucial. This requires an unwavering commitment to fiscal responsibility and allocation of resources based on identified needs and strategic priorities." We see this guiding principle as including environmental stewardship as part of fiscal responsibility.

Energy conservation is part of our ongoing work. Efforts to conserve energy are included throughout our 5 year Capital Plan and our Annual Facility Grant projects. In 2019, the district completed the following projects which will directly reduce carbon emissions:

- The district continues to evaluate every bus replacement in the context of carbon footprint, so with that in mind, we intend to purchase an electric bus in the 2020 capital plan. We also continue to review the size of buses required to conserve energy.
- During summer 2019 the District constructed a Photovoltaic (PV) array placement on the roof of Nanoose Bay Elementary. This is the fourth solar power initiative that continues to help reduce our use of diesel and natural gas and take advantage of this alternate energy source.
- There were 2 Tesla battery backup systems installed at Bowser and Nanoose Bay Elementary schools. These systems allow schools to stay open in the event of power loss in the area.

Energy conservation continues to be a goal for the district. Our Operations and Maintenance department has completed several projects that have implemented controls for heat and lights, retrofits for lighting and replacing plumbing fixtures with low flow units. Operations has also installed water meters for Ballenas and Kwalikum fields to monitor the water usage to reduce the need, particularly in summer. These are all part of the annual operations and capital project based work when Ministry funding permits.

Recognizing their role as an agent of educational change, the School Board created a Climate Emergency Task Force in 2019. This group includes membership from all educational partners including students, staff and administration. Its mandate is to promote action to decrease greenhouse emissions, help develop plans to educate our learning community and advocate for progressive policy solutions.

### **Emissions and Offsets:**

On March 31, 2020, the Ministry issued the following directive,

## 2019 Carbon Neutral Action Report

“...that all ministries and Public Sector Organizations covered by the Carbon Neutral Government requirement shall use their 2018 GHG emissions as a temporary estimate for their actual 2019 GHG emissions, for the purposes of the 2019 Carbon Neutral Action Reports and 2019 Carbon Neutral Government reporting required under the Climate Change Accountability Act.”

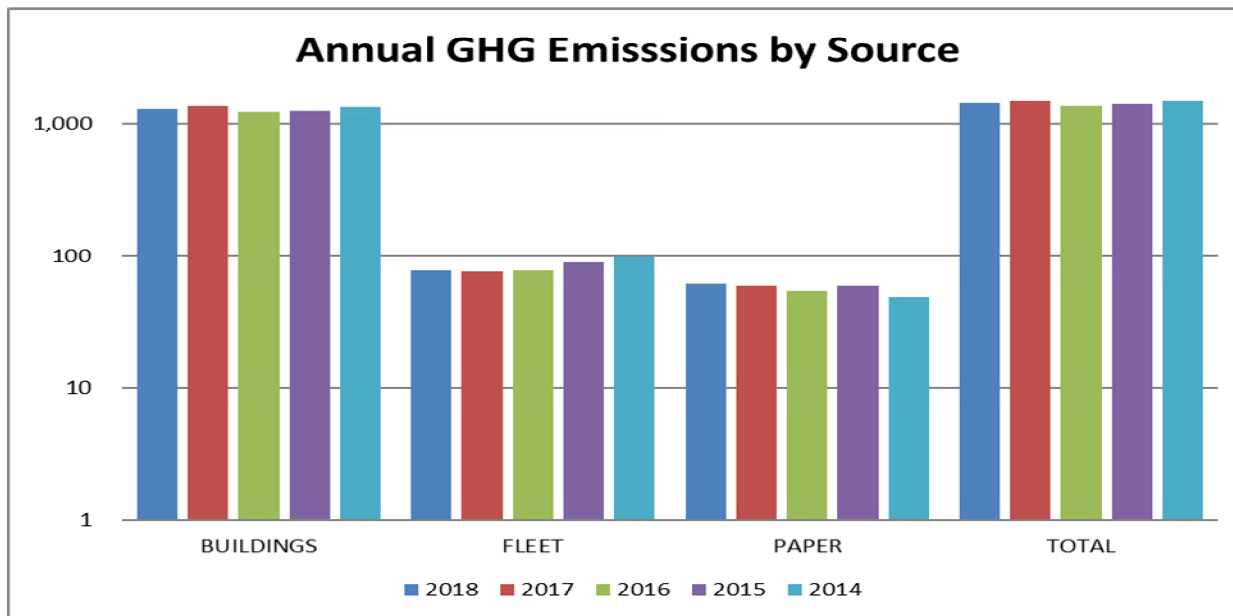
As a result of this directive, the following summary shows the reporting for 2018, and will be updated with the 2019 numbers for the 2020 CNAR reporting.

### School District No. 69 (Qualicum) Emissions and Offsets (tCO<sub>2</sub>e)

GHG Emissions created in calendar year:	2018	2017	2016	2015	2014
Total Emissions	1,945	2,000	1,850	1,876	1,953
Net change	-2.8%	8.1%	-1.4%	-3.9%	
Total Offsets for the Reporting Year	1,442	1,502	1,376	1,403	1,487
Prior Year Adjustments (tCO <sub>2</sub> e)	-				
Net 2018 Offset Requirements (tCO <sub>2</sub> e)	1,442				

### Summary:

For 2019, and based on the 2018 reporting, the School District No.69 (Qualicum) paid \$36,050 to purchase offset credits. The District maintains a bus fleet for which offsets were not purchased. As required by section 5 of the Carbon Neutral Government Regulation, 580.80 tCO<sub>2</sub>e of emissions resulting from the operation of school buses were reported as part of our greenhouse gas emissions for 2018. However, they were not offset as they are out of scope under section 4(2)(c) of the Carbon Neutral Government Regulation.



MAY 29, 2020

Signature

Date

RON AMOS

SECRETARY TREASURER

Name (please print)

Title